

United Nations Development Programme

Country: Lao People's Democratic Republic  
Initiation Plan



**Project Title: Support to the Implementation of the Legal Sector Master Plan of the Lao PDR**

**Expected CP Outcome(s):** **Outcome 7:** Increased and more equitable access to justice and strengthened rule of law

**Initiation Plan Start Date:** 1 August 2008

**Initiation Plan End Date:** 31 December 2008

**Implementing Partner:** Ministry of Justice

**Brief Description**

In 2007 the Lao PDR Legal Sector Master Plan ("LSMP") was drafted by the Government of the Lao PDR with the support of UNDP. It outlines the broad requirements for the development of the Lao PDR legal sector into a comprehensive legal system. The LSMP identifies 38 separate subprojects, with activities, laying out a framework for the development of the Lao legal sector until 2020.

The strategy of the LSMP is based upon 4 pillars: (1) framework of laws, decrees and regulations; (2) law-related institutions that implement that legal framework; (3) means of educating and training in the use of the system; and (4) means of assuring that all the laws and regulations are accessible to both state agencies and the citizens.

The Initiation Plan comprises of two non-consecutive missions which will seek comments on, devise and then seek approval on a proposed modality to implement and operationalize the LSMP. The two non-consecutive missions will provide stakeholders with an opportunity to review the findings and recommendations contained in the first mission report and to agree on an implementation modality.

Programme Period: 2007-2011	Total resources required \$58,750
CPAP Programme Component: <i>Outcome 7: Increased and more equitable access to justice and strengthened rule of law</i>	Total allocated resources: \$58,750
Atlas Award ID: [TBA]	• Regular \$12,000
PAC Meeting Date [TBA]	• Other: \$46,750
	◦ Gov. of France
	Unfunded budget: _____
	In-kind Contributions:
	Govt. of Lao PDR Office space, Staff time

Agreed by UNDP:

Date:

Ms. Sonam Yangchen Rana  
Resident Representative

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## I. PURPOSE OF THE IMPLEMENTATION PLAN

The aim of the Implementation Plan (IP) is to devise the most appropriate mechanism to implement the LSMP. To ensure the Lao PDR government's implementation of the LSMP is successful and sustainable, careful consideration must be given to the most appropriate implementation mechanism. This could be in the form of a joint programme, a trust fund or other such appropriate modality.

The Implementation Plan (IP) will be employed to identify the most appropriate modalities for implementing the LSMP. Hence, it will not address the implementation of the LSMP itself but assist to identify to an appropriate modality/mechanism for its implementation.

The chosen modality will then form the basis for the implementation document (for example, a joint programme document or trust fund).

The consultative process which forms the core of the IP will be led by an International and National Formulation Team which will engage in stakeholder consultations to build broad consensus on the proposed implementation support mechanisms and to translate the preferred modality into an operational programme.

The IP will take place over two non-consecutive missions:

- 1) The first mission will focus on generating stakeholder interest and discussion around the LSMP and devising a mechanism through which the government and development partners can channel assistance, monitor progress, and identify and incorporate lessons-learned.
- 2) Based on the recommendations of the first mission, the second mission will focus on formulating an implementation document for the first 4-year period of the LSMP.

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## II. EXPECTED OUTPUT OF THE IMPLEMENTATION PLAN MISSIONS

- 1) **Concept Paper** which identifies a modality to implement the LSMP, key activities for implementation, a proposed overall cost analysis and management and funding mechanism;
- 2) **Identification of critical actions/projects for the UN** and development partners to begin immediate work on, including supporting the establishment of the as the LSMP Secretariat; and
- 3) **Final Implementation document** to support the implementation of the LSMP for the next 4 years. This shall include all relevant information regarding the work plan, monitoring and evaluation plan and systems, including a timetable, detailed budget, indicative outputs and coordinating arrangements for its implementation.

### III. MANAGEMENT ARRANGEMENTS

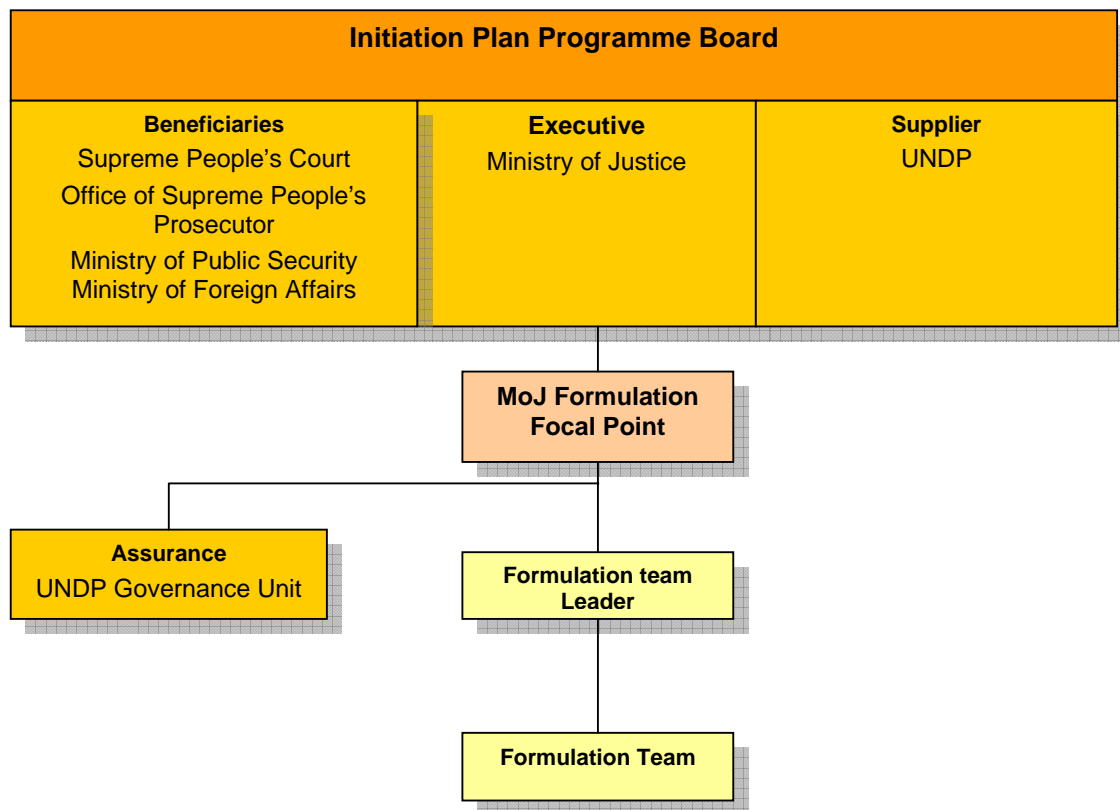
**The Implementation Plan Programme Board** will oversee all aspects of the IP implementation

**The Executive** is ultimately responsible for the project, supported by the Senior Supplier.

**The Supplier** Represents the interests of the stakeholders, which provide funding and/or technical expertise to the project.

**The Beneficiaries** represent the interest of the stakeholders who will ultimately benefit from the produces and services delivered by the plan

**The Assurance** is responsible in supporting the Board in monitoring of the delivery of the plan activities



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## **IV. MONITORING**

The Formulation team will provide informal weekly updates of the progress. The updates will include activities and significant milestones for the week against the AWP. Upon completion of each mission, debriefings will be held with stakeholders and draft reports submitted. The Formulation team will also maintain and update issues, risks and lessons learnt logs throughout the course of the missions.

The Formulation Team will share the draft Concept Paper and Implementation Document with all relevant stakeholders, donors (including the Govt. of France) and UN Agencies for review.

3 months after the completion of the Initiation project a Progress Report and tentative expenditure statement detailing the expenditure of the Formulation Team will be made available to all stakeholders, including UNDP and the Government of France.<sup>1</sup>

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<sup>1</sup> A certified final financial statement will be made available to all stakeholders after June 30 in the following year.

**ANNUAL WORK PLAN Year: 2008**

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET - TBA		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount USD
<p><b>Output 1</b> <b>4 year LSMP Implementation document formulated and endorsed by all stakeholders (including: Detailed work plan, Comprehensive budget, Priority areas targeted)</b></p> <p><i>Baseline: No implementation plan</i></p> <p><i>Indicators: At least 3 Consultative stakeholder workshops, concept paper produced, several Donor presentation, Endorsed implementation plan.</i></p> <p><i>Targets: Modality to implement the LSMP agreed upon and implementation document formulated</i></p> <p><i>Related CP outcome: Increased and more equitable access to justice and strengthened rule of law</i></p>	<p><b>1. Stakeholder Engagement</b></p> <p>- Consultative workshops with stakeholders to identify and discuss implementation modalities</p> <p>- review concept paper, agree to modality and endorse proposed implementation document.</p> <p>- consult with and engage international development partners / donors</p>		x	x	x	MoJ Formulation Focal Point/Formulation Team	French Government	Formulation Team	\$2400
				x	x	x	MoJ Formulation Focal Point/UNDP/Formulation Team	UNDP	Workshops International Consultant Travel
						UNDP/Formulation Team	French Government	Formulation Team	\$4000 \$400
							UNDP	International Consultant	\$3200
							French Government UNDP	Formulation Team International Consultant	\$400 \$400
	<p><b>2. Concept Paper Developed</b></p> <p>- Produce a high level concept Paper with costing and key activities for initial 4 years as well as a modality for implementation of LSMP (such as. trust fund, UN Joint Programme) [</p> <p>- Produce a short 'promotional' paper (max 5 pages) for donors/media to raise awareness and support for LSMP</p>		x	x		MoJ Formulation Focal Point /Formulation Team	French Government UNDP	Formulation Team International Consultant	\$3200 \$800
						MoJ Formulation Focal Point /Formulation Team	French Government	Formulation Team	\$1600

	<p><b>3. Implementation document for LSMP drafted and endorsed</b></p> <p>- Formulation Team to refine concept paper and draft implementation document (such as joint programme document) based on feedback from stakeholders</p>			x	x	MoJ Formulation Focal Point UNDP/Formulation Team	French Government UNDP	Formulation Team Translation International Consultant	\$17600 \$1500 \$1600
<p><b>Output 2: Support to the establishment of an Inter Agency Steering Committee and Secretariat and commencement of start up/pilot activities</b></p> <p><i>Baseline: No high level government implementing mechanism for LSMP</i> <i>Indicators: Meetings and</i></p>	<p><b>1. Supporting the establishment of an Inter Agency Steering Committee and Secretariat</b></p> <p>- Support legal institutions through meetings and workshops to finalise components of and establish an Inter Agency Steering Committee and Secretariat in implementing the LSMP. (Inter Agency Steering Committee will take ownership and lead the implementation of the programme. The Secretariat will carry out both planning and supervision roles, and will hold regular meetings with both law-related agencies and the international community).</p>		x	x	x	Programme Board/Formulation Team/UNDP	French Government  UNDP	Formulation Team  International Consultant	\$4000  \$400

<p><i>workshops to support to establishment of Inter Agency Steering Committee and Secretariat established</i></p> <p><i>Target: Support the establishment of an Inter Agency Steering Committee and Secretariat</i></p> <p><i>Baseline: No start up actions identified or implemented</i></p> <p><i>Indicators: Support the identification, endorsement and implementation of start-up activities through meetings and workshops.</i></p> <p><i>Targets: Key start up activities finalised and implemented.</i></p> <p><i>Related CP outcome: Increased and more equitable access to justice and strengthened rule of law</i></p>	<p><b>2. Propose actions for the UNDP to begin work on critical activities immediately.</b></p> <p>- Consult with Stakeholders and identify key activities UN can assist to begin implementing immediately. Activities to form part of Initiation Plan as 'start up' or pilot' activities.</p>		x	x	x	Formulation Team with assistance from appropriate members Programme Board	French Government  UNDP	Formulation Team  International Consultant	\$4000  \$400
<p><b>Miscellaneous</b></p>						UNDP	UNDP	Contingency fund i.e. for workshops and translation services	\$6,450
<p><b>TOTAL</b></p>									<b>\$58,750</b>