

Question and Answer Sheet

Reference: RFQ_040_2010 (PROVISION OF CLEANING, GARDENING, MESSAGING SERVICES FOR UNDP Lao PDR)

Q- Questions (interested companies)

A-Answers (UNDP)

Q1: Regarding to this bidding, we provide only cleaning and gardening services, and how about messaging and receptionist? if we won't submit it could be or not.
if you could clarify it would be highly appreciated.

A1: As per our Request for Quotation and Terms of reference issued on 16 November 2010, UNDP requested interested companies to provide quotations for all mentioned services i.e. full time **Cleaning, Gardening and Messaging** and on-call service **one Receptionist and one Driver**.

In case if the company does not submit quotation for one or more services the quotation will be rejected as a partial quotation. Companies may consider the subcontracting issue with individuals if they do not have the requested services during the preparation of their proposals.